



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Division of Child Development  
and Early Education

**Child Care Center  
Or  
Center Located in a Residence  
Pre-Licensing Workshops Schedule  
July, August, and September 2023**



Cities	Dates	Days	Locations
Statewide	July 18 – 19 <b>Full</b>	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	July 25 – 26 <b>Full</b>	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statesville	July 25 – 26 <b>Full</b>	Tuesday & Wednesday	N.C. Cooperative Extension – Iredell County Center 444 Bristol Drive, Auditorium 3
Statewide	July 26 – 27 <b>Full</b>	Wednesday & Thursday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	August 7 – 8 <b>Full</b>	Monday & Tuesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	August 15 – 16 <b>Full</b>	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Raleigh	August 23 – 24 <b>Full</b>	Wednesday & Thursday	Division of Child Development and Early Education 333 Six Forks Rd., Conference Room 165
Statewide	August 29 – 30 <b>Full</b>	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Wilson	September 12 – 13 <b>Full</b>	Tuesday & Wednesday	Wilson County Agriculture Cooperative Extension 1806 SW Goldsboro St.
Statewide	September 13 – 14 <b>Full</b>	Wednesday & Thursday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	September 19 – 20	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	September 20 – 21	Wednesday & Thursday	Virtual Workshop – computer/laptop/tablet with camera and internet access required

**\*\*\*Please note:** Virtual workshops will continue to be offered to meet the need during COVID-19. Please check the website frequently for updates. As additional workshops are added, the schedule will be updated\*\*\*

NOTE: If you are scheduled to attend an in-person workshop and after registration you develop COVID-19 symptoms, such as a fever, cough, or shortness of breath, please do not attend the workshop. Notify DCDEE of your symptoms so we can plan for your attendance during a future workshop. In case of inclement weather, please call 1-800-859-0829 (in state only) for workshop cancellations.

[Click here to register for  
July - September pre-licensing workshops](#)

**WORKSHOP DESCRIPTION:** Prelicensing workshops are required as a prerequisite for opening a child care center or child care center located in a residence. During this two-day workshop, participants will receive a comprehensive review of the North Carolina Child Care Requirements and obtain critical information helpful to potential child care center operators. Workshops will begin at 9:30 a.m. and end at approximately 3:30 p.m. Five (5) hours of training credit will be given for each day of training. For religious sponsored programs, the pastor or his/her designee, such as a Board Member, Associate Pastor, or Youth Pastor, who serves in an official church business capacity must attend the workshops.

The workshop includes a three (3) month subscription to NCECE Shared Resources ([www.ncecesharedresources.org](http://www.ncecesharedresources.org)) as well as helpful resources and documents to assist you in the process of licensure.

**REGISTRATION INFORMATION:** Pre-registration is required and accepted online only. **Attendance at the workshop is limited.** Please click on the registration link for workshop availability in the dates noted above.

**The fee for each person attending is \$135.00.** Persons who are unable to attend a workshop may receive (1) one free transfer registration for a future center or center located in a residence workshop within this current quarter at no additional cost with three (3) business days' prior notice of the initial workshop date. **Registration fees are non-refundable.** You may send an email to [DCD.Prelicensing@dhhs.nc.gov](mailto:DCD.Prelicensing@dhhs.nc.gov) for general workshop registration information or to speak with the Pre-Licensing Coordinator, call 1- 800-859-0829 (in state only) or (919) 814-6300.